

## 2014-2015 Clinical Quality Track Educational Sessions

Deliverable	Description	Target Timeframe
<b>Orientation Webinar</b>	A 1-hour webinar, which provides an overview to the program and as well as introduces information gathering processes and other important data as well as how to prepare for the project selection call in December.	<b>Nov. 7, 2014</b> 12:00 – 1:00 PM
<b>Orientation/Module I</b>	A one-day session which focuses on interpersonal leadership skills and the individual journey. The focus of the session is developing leadership skills and building and improving effectiveness as a leader as well as a team.	<b>Nov. 22, 2014</b> 8:30 AM – 3:30 PM
<b>Project Selection Calls</b>	Facilitated call to assist teams with project selection. Project teams can choose which date/time works best for their schedule.	<b>Dec. 1, 2014</b> 12:00 – 1:00 PM <b>Dec. 3, 2014</b> 6:00 – 7:00 PM <b>Dec. 5, 2014</b> 1:00 – 2:00 PM
<b>Team STEPPS &amp; QI 101/Module II</b>	A two-day course focusing on the TeamSteps® Implementation Model. Teams will identify skills and strategies for effective teamwork and communication based on learning from the Orientation/Module I as well as learn fundamental quality improvement methodologies. The improvement methodologies will be applied to the quality improvement project as well as through other exercises.	<b>Jan. 15-16, 2015</b> 8:30 AM – 5:00 PM
<b>Webinar</b>	<u>Content 1, February 10; Content 2, April 14</u> A 1-hour content specific webinar which includes time for team sharing on project discoveries and learning. <u>Group Coaching: March 10</u> A 1-hour coaching webinar to discuss tool utilization and skills application	<b><u>Content 1</u></b> <b>Feb. 10, 2015</b> 12:00 – 1:00 PM <b><u>Group Coaching</u></b> <b>March 10, 2015</b> 12:00 – 1:00 PM <b><u>Content 2</u></b> <b>April 14, 2015</b> 12:00 – 1:00 PM

<b>Building a Culture of Safety/Module III</b>	A 2-day course designed to describe key components of safety culture and the importance of human factors in reliable system design as well as explain concepts of process and value stream mapping. Sustainment planning concepts and support of sustainment planning will be introduced.	<b>June 11–12, 2015</b> 8:30 AM – 5:00 PM
<b>Webinar</b>	<p><u>Content 1, July 14; Content 2, September 8</u></p> <p>A 1-hour content specific webinar which includes time for team sharing on project discoveries and learning</p> <p><u>Group Coaching: August 11</u></p> <p>A 1-hour coaching webinar to discuss tool utilization and skills application</p>	<p><b><u>Content 1</u></b> <b>July 14, 2015</b> 12:00 – 1:00 PM</p> <p><b><u>Group Coaching</u></b> <b>Aug. 11, 2015</b> 12:00 – 1:00 PM</p> <p><b><u>Content 2</u></b> <b>Sept. 8, 2015</b> 12:00 – 1:00 PM</p>
<b>Graduation</b>	A 2-day session where participants present their projects as a team and receive their individual certificate.	<p><b>Oct. 23-24, 2015</b> 8:30AM – 5:00PM</p> <p>*Full day on the 23<sup>rd</sup> and half day on the 24<sup>th</sup>.</p>

**Conference Calls:** Monthly evening conference calls with coaches and staff to discuss Quality Improvement project. Calls will be scheduled at teams' and mentors' discretion.