**Education Innovation Grant Program
2016-2017**

**About the NC Chapter of the American College of Physicians**

The North Carolina Chapter is the state branch of the American College of Physicians (ACP), a national organization of internists – specialists who apply scientific knowledge and clinical expertise to the diagnosis, treatment, and compassionate care of adults across the spectrum from health to complex illness. The ACP mission is to enhance the quality and effectiveness of health care by fostering excellence and professionalism in the practice of medicine.

**Program Objectives**

Consistent with this mission, the NC Chapter recognizes the importance of graduate medical education and seeks to support medical student and residency education in North Carolina by awarding education innovation research grants of up to $2,500 to selected programs.

For the 2016-2017 academic year, no more than one research project from each internal medicine residency program/medical school site in North Carolina will be selected for grant funding.

**Criteria for Consideration**

1. Applications must include either a resident(s) of an internal medicine residency training program and/or a medical student(s) enrolled in a medical school within the state of North Carolina.
2. Grant funds will be utilized toward projects that are consistent with one or more of our long-term strategic goals:
	1. Delivery of Quality Patient Care
	2. Reform of Healthcare Delivery System
	3. Excellence in Education
	4. NC Chapter, ACP: Leader and Unifier of the Internal Medicine Community in North Carolina
3. Preference will be given to applicants who are likely to stay in North Carolina post-training.

**Application Process**

Annually, the NC Chapter will reach out to our state’s residency programs/medical schools in the spring to extend an invitation for sites to apply for a research grant. The invitation shall be sent to residency program directors and coordinators and shall include an overview of the grant program, applicant criteria, reporting requirements and instructions for applying.

The North Carolina ACP will consider funding one grant proposal from each internal medicine residency training site/medical school site in North Carolina. It is the responsibility of each internal medicine residency/medical school to choose one project application per site to be submitted to the NC ACP for consideration of grant funding. The process for selecting the grant proposal that the site will submit to the NC ACP for funding consideration will be left to the discretion of each individual site. Applications must be signed by the primary applicant and the residency program director.

**Application Deadline**

Applications to the NC ACP for the 2016-2017 grant year are due by June 15th, 2016 at 5:00 pm.

**Application Review and Approval Process**

The NC ACP Education Committee shall review the applications and make a grantee selection. Selections shall be confirmed by July 1, 2016.

**Amount of Financial Awards**

Grants of up to $2,500 will be awarded by the NC ACP Education Committee. The specific amount of grant funding will be determined for each project based on the quality of the proposal, applicability to the long term strategic plans of the NC ACP, and the budget amount requested. Payment will be made directly to the residency program/medical school of the selected applicants.

**Terms of the Award**

All grant recipients must adhere to the following record-keeping, reporting, and attribution requirements.

1. **Financial Record Keeping:** Grant recipients are required to maintain detailed financial records to document project-related expenses and include a summary of expenditures with the required reports.
2. **Mid-Year Progress Report due Jan 31st, 2017:** A brief (two pages maximum) progress report is expected by this date in advance of the Winter/Spring 2017 NC Chapter ACP Advisory Council Meeting. Progress reports are to be submitted by email to ncacp@ncmedsoc.org.
3. **Final Report due Jan 31st, 2018:** A final report, to include outcomes, conclusions, next steps and a detailed financial summary, is expected in advance of the Winter/Spring 2018 NC Chapter ACP Advisory Council Meeting. Final reports are to be submitted by email to ncacp@ncmedsoc.org.
4. **Unused Funds:** Any grant funds that remain unused by January 31st, 2018, shall be returned to the North Carolina ACP.
5. **For projects lasting past January 2018:** Consideration will be given for multi-year projects. Awardees may apply for an extension of grant funding, and a revised reporting schedule will be determined on a per-project basis.
6. **Attribution:** Additionally, we ask funding recipients to credit the North Carolina Chapter of the American College of Physicians where appropriate. Acknowledging our support is important to let the internal medicine community and other key audiences know that the research we fund is producing results. We request that you make these attributions by referring to us in presentations and/or publications, using the following guidance:

“This presentation and/or publication [website, video, etc.] was prepared by [author’s name and/or] with support from the Education Innovation Grant Program of the North Carolina Chapter of the American College of Physicians. The statements, findings, conclusions and recommendations are those of the author(s) and do not necessarily reflect the views of the North Carolina Chapter or the American College of Physicians.”

 In addition, we request that you “tweet” information and/or photos about project

presentations and/or publications to @NCACPchapter on Twitter.

**Grant Program Evaluation**

The Education Committee will evaluate the grant program annually to identify any refinements to increase the value of the program and whether the program is meeting its objectives.